**Confidentiality agreement**

This agreement is entered into by and between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (**Company**) and OOO File Master (**Recipient**) on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and is valid for 3 (three) months.

We, the undersigned, agree to the following terms:

1. Introduction
   1. This Agreement applies to all files submitted by the **Company** to the **Recipient**
2. Confidentiality
   1. **The Recipient** shall not disclose confidential information to third parties without a written consent of the **Company.** In certain cases, there may be exceptions to this rule – for instance, when such disclosure is required by state authorities or courts acting in accordance with the law in effect.
   2. **The Recipient** observes all the necessary security requirements for protecting the confidentiality of the **Company’s** data. The **Recipient** may disclose confidential information to the employees of the Company with corresponding authorization from the **Company**.
   3. **The Recipient** explains the confidentiality requirements and the ban on unauthorized copying to all of its employees who have access to this data.
   4. **The Recipient** signs corresponding agreements with its employees, partners, third-party contractors and consultants.
3. Basic provisions
   1. This confidentiality **Agreement** is written in accordance with the law of the Russian Federation.
   2. No one can transfer their rights under this **Agreement** without a written consent of the other party.

**IN WITNESS THEREOF, THE PARTIES THERETO HAVE EXECUTED THIS AGREEMENT**.

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| **Recipient**: **OOO File Master**  Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title | **Company**: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Title |